



**Studentenwerk
München**

Accommodation

Policy for Moving

1. Conditions

Moving is only possible in special cases.

A recent German medical certificate (issued by a specialist in this field, e.g. psychiatry/neurology in the case of mental illnesses, at the most one year old) must be submitted in order to show the necessity of moving.

Each case is dealt with and decided upon individually.

A residential period of at least two semesters must remain at the time of moving. There is not allowed to have been any violation of the tenancy agreement so far, such as overdue rent, warning letters due to noise disturbance, unauthorized subletting or the like.

2. Application

An informal application for moving must be sent by email to the responsible administrative office. Please find out the correct email address responsible for your case at

www.studentenwerk-muenchen.de/en/student-accommodation/administrative-offices/

3. Charge for moving

A lump sum of 100.00 euros will be charged for moving. An invoice will be issued for payment. Any damage to the room must be reported using the Notice Form, which is part of the tenancy agreement.

4. Effective date

This policy takes effect on 13.05.2022.

The policy dated 26.05.2021 shall become invalid at the same time.

Signed Alexander Uehlein
Head of Department